



Representing and serving the communities of:

**Catbrook, Llanishen, Penallt, The Narth,
Trellech, Trellech Grange and Whitebrook**

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Village Hall Maintenance Grant Funding Policy and Application Form

GRANT FUNDING FOR LOCAL VILLAGE HALLS Maintenance Costs (2025/26)

1. TUCC is funded through the local council tax system and would like to support local Charitable Village Halls that benefit the Community, residents and visitors.
2. A grant is any payment made by the Community Council to an organisation for a specific purpose that will benefit the TUCC Community and which is not directly controlled or administered by TUCC. TUCC is legally able to make grants to the community under the General Power of Competence which permits councils “to do anything individuals generally may do as long as they do not break other laws”. The Community Council is also legally able to make grants to registered charities under Section 137 of the Local Government Act 1972 which states that donations can be spent for the benefit of part or all of the community but not an individual, and that grants must be commensurate to the benefit, representing value for money and being fairly distributed.
3. We welcome applications from Charitable Village Halls in the local TUCC wards that can demonstrate a clear need for financial support and which will benefit the local community. These maintenance grants are a contributions towards annual ‘running costs’ which can include the following:
 - Insurance
 - Business Rates
 - Electricity, Gas, Oil
 - Water
 - Internet
 - Professional Fees/Licences.
4. The grant to be one payment made annually based upon the following values for 2025/6:
 - The Narth Village Hall £900
 - Llanishen Village Hall £900
 - Catbrook Village Hall £900
 - Whitebrook Village Hall £750
 - Pelham Hall £1,550.

5. An annual review of the values allocated will be undertaken as part of the TUCC budget setting process and available funds at its absolute discretion. There is no guarantee as to the value or availability of funds as resources are balanced against all funding demands.
6. The Clerk will write to Village Halls each year requesting funding applications for consideration at an agreed OM, with the provision of VH accounts and explanation of financial reserves position for transparency and to demonstrate financial need.
7. Applications for Village Hall maintenance grants are open each year from April-30 November only.

If you require any assistance completing the form or would like it sent in word format, please contact the Clerk or RFO. Completed forms should be returned to the Clerk and RFO.

E-mail your completed form to: admin@trellechunited-cc.gov.uk and finance@trellechunited-cc.gov.uk

This is the TUCC Grant application form for **Village Hall Maintenance Costs**.

Section 1: Village Hall Contact Details

Name of Village Hall:

Contact Name, position and address:

Contact Details-phone and email

Section 2: Village Hall Activity Details

Please provide an outline of some of the organisations that regularly use the Hall and activities that are held there.

Section 3: Hall Finances and Running Costs

Please attach a copy of your most recent accounts to your application along with an explanation of your reserves, if any are held-restricted and unrestricted

Please provide a summary of your annual running costs along with copies of paid invoices for the relevant period that total or exceed the value of the grant. (please be clear whether this is gross or net of vat).

Once approved your grant will be paid by BACS payment, please provide the sort code and account number for the bank account you would like payment transferred to which must be in the name of the Village Hall.

Account Name

Sort Code

Account Number

Section 4: Agreement

I confirm that the Village Hall has authorised me to sign this agreement on their behalf. To the best of my knowledge and belief, all of the information we have given in this application is true and correct. If this application is successful, the Hall will keep to the following terms and conditions. I understand that this is an agreement between the Village Hall and Trellech United Community Council.

I/we understand and agree with the following: -

1. To use the grant awarded for exactly the purpose set out in this application.
2. To acknowledge the Council's contribution in any publicity materials we produce and, where applicable, in our annual report or Chair's or Secretary's report at our annual meeting.
3. Trellech United Community Council can use your name and refer to the purpose for which the grant will be used in its own publicity materials.

Signed _____ Name & Date _____