

Trellech United Community Council
AGENDA 17th March 2025

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Trellech United Community Council via Zoom or in person at Pelham Hall on **Monday 17th March 2025, at 7pm**, for the transaction of the business specified in the following agenda.

Yours faithfully,

Sue Baker

Clerk to Trellech United Community Council

TUCC Zoom Meeting Room link (for all meetings) Join Zoom Meeting
<https://us02web.zoom.us/j/82320998179?pwd=rIKBj5kavT8PpkOZVBIFYZwEtk4Rrh.1>

Meeting ID: 823 2099 8179

Passcode: 266125

Public Forum - 15 minutes may be allocated for members of the public to address the council on matters for future consideration.

(Note: Members of the Council are not required to respond, except to ask questions for the purposes of clarification. There is a maximum of 5 minutes speaking time per person.)

1	APOLOGIES
2	DECLARATIONS OF INTEREST To receive declarations of interest in items on the agenda
3	PUBLIC FORUM
4	MINUTES To approve the minutes of February OM Meeting 17/2/2025 Minutes February-20th-2024-OM.pdf
5	COUNTY COUNCILLOR UPDATES To receive reports from County Councillors.
6	FINANCE 1. To note bank balances at 28/02/2025: a. Account 1 £42,022.59

b. Account 2 £11,619.08

c. **Total £53,641.67**

2. To approve payment schedule for March 2025:

Merlin Environmental	March Dog waste collection	£205.92
Salaries inc. tax/NI	March Salaries	£1,093.30
Manor Wood	Recent events	£108.35
Barclaycard (to note)	Smarty Phones & Cloud Next upgrade	£39.66
Catherine Williams (expected)	Payroll	£36.00

3. **To note:**

- i. Any payments received following the publication of the formal agenda or any expected payments to be discussed here.
- ii. Payment Authorisation Schedule to be confirmed:
 - March 2025 Cllr Poulter & Cllr Wakerley
 - April 2025 Chair & Cllr Wakerley
 - May 2025 to be confirmed
- iii. Precept 2025-2026 Confirmation Letter dated 24th February 2025 received.
- iii. Payroll company engaged during February, February payroll completed by them, RFO liaising with them regarding anything to complete by year end.
- iv. Chair and Vice Chair Remunerations.

For Approval:

4. Grant applications received this month:

- i. Pelham Hall Kitchen £2,475

5. Asset Register & Finance and Governance Toolkit

To be reviewed at the Finance Committee meeting 24/3/2025

6. Charitable Donations

Charity donations to be agreed, previous year £1,500 to:

Severn Area Rescue Association

Friends of the River Wye

St David's Hospice Care

Wales Air Ambulance

7. Finance Items for Discussion

Finance Committee

7	PLANNING & PLANNING UPDATES/ENFORCEMENT New Planning Applications 1. DM/2023/00680 Well House, Well House Lane, Whitelye, Trellech, Chepstow Monmouthshire NP16 6NP. Planning Updates/Enforcement/Licensing 2. Trellech Primary School ref DC/2021/01950 3. Catbrook DM/2023/01652 - Planning permission of timber shed/removal of static caravan-enforcement action. 4. Catbrook DM/2024/00712 - land adjacent to Hillside Farm - Change of use from Agricultural to Residential and the construction of one single story dwelling. Static caravan on site-planning permission status/enforcement. 5. Catbrook- Enforcement No. 21990510 - Hazeldean Ceciliford. 6. Devauden Festival The Clerk has written to Devauden Festival and MCC Licensing following the February OM. The next MCC Licensing meeting is on the 19th March 2025. A response from the Festival organisers has been shared.
9	REPORTS & STANDING ITEMS 1. To receive the Gwent police report. February-2025-Police-Report-for-March-Meeting.pdf 2. Rights of Way-TUCC Strategy over Trail Bike issues. 3. Penallt Recreation Ground/Babington Meadow. The Clerk has written to the Committee about the next steps and a meeting is due to take place on 24/3/2025. Charity Trustee Insurance to be determined. 4. Risk Register-Trees
10	COMMUNITY COUNCILLOR UPDATES 1. 65 Bus Stop Cllr May 2. Wye Valley Villages Together Meeting-update. 3. Llanishen SID replacement Cllr Weston-costs £2,500+

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	4. Llanishen bus stop information Cllr Weston 5. Babbington Centre Cllr Darlow
11	TUCC SPECIFIC CORRESPONDENCE 1. A resident has been in contact ref Trail Bikes in Whitebrook, copied into County Councillors. 2. The Clerk to Newland Parish Council has been in contact about attending a Wye Valley Consortium of Councils to discuss the state of the Wye and environmental risks.
12	CLERK UPDATE 1. All Clerk actions arising from the February OM have been completed. 2. The Clerk is looking into the use of electronic signatures, to use for sign off of minutes and bank recs etc.
13	FORWARD LOOK April 2025 TUCC Charity Reports-where TUCC appoints Trustees. Asset Register Grants Policy Risk Register Finance and Governance Toolkit
14	Next Meeting will be on 28 April 2025 via zoom and in person at Pelham Hall at 7pm. This meeting is one week later than standard, due to the Easter holidays. The additional planning meeting will only take place if required and enough planning applications are received that cannot be managed within an OM.

